

Moab Charter School

Board Meeting Minutes February 16, 2016

A meeting of the Board of Directors of the Moab Charter School was held on February 16, 2016 at 6:00 p. m. at the school.

The following members of the Board were present: Dan Vink, Alan Dennis, Karisa Larsen, and Jen Patterson. Also in attendance were Emma Weiss (director), Shauna Vink (administrative assistant), and Jamie MacGregor (teacher).

Welcome

The meeting was called to order by Dan Vink.

Community and Staff Input

Jamie MacGregor REPORTED briefly on her work, including progress and current events in the first grade class.

Minutes of the Previous Meeting

The Board: VOTED unanimously to approve the minutes of the January meeting.

Financials

The Board: VOTED unanimously to approve the January financial report.

New Business

The Board: VOTED unanimously to approve the new school logo created by the marketing committee, acknowledging the minor changes needed for completion and subsequent printing.

The Board: REQUESTED the director submit five written goals based on her assessment of the school's most urgent needs, to be incorporated into discussion of a strategic plan.

Dan Vink: REQUESTED that any board members who have not already done so, get their written goals to him ASAP to incorporate into discussion of a strategic plan.

The Board: VOTED unanimously to approve the Fundraising policy.

The Board: VOTED unanimously to approve the Donations and Gifts policy.

The Board: VOTED unanimously to table the Confidential Review of Concerns policy until the current complaints policy is reviewed.

Dan Vink: REQUESTED that the policy committee add the Travel and Reimbursement policy review to its to-do list with a focus on ensuring that it meet current state guidelines for reimbursement.

Dan Vink: REQUESTED that the director place all policies, as they are reviewed and approved by the Board, in a binder and on the school's website.

The Board: DISCUSSED the recent State Institutional Trust Lands Administration (SITLA) training.

The Board: FORMED an Audit committee composed of Dan Vink, Alan Dennis, and Heila Ershadi.

The Board: ENTERED CLOSED SESSION with no resulting action taken.

Director's Report

Ms. Emma Weiss: UPDATED the board on several matters, including the student playground initiative, the coming street signage and parking changes, recent grants given the school for arts and music, professional development and field trip opportunities in STEM, and the results of the Chocolate Lover's Fundraising Event.

There being no further business, and upon a motion duly made, seconded, and approved, the meeting was adjourned.

Respectfully Submitted,

Jen Patterson, Secretary