

**Moab Charter School Governing Board  
Regular Monthly Board Meeting  
358 E 300 S Moab UT 84532**

**Wednesday September 17, 2014 5:00 PM**

**Board Members Present: Shelley Kasprick, Shaunna Sanders, Jimmy Walling,  
Scott Guzman**

**Others Present: Emma Weiss, Kresta Garrett**

**Meeting Agenda**

- I. Welcome
- II. Community / Staff Input
- III. Approval of August 17 Meeting Minutes - motion by Scott, 2<sup>nd</sup> by Shaunna, 5 ayes, 0 nays, proxies for Peter and Shaunna
- IV. Finance Report -- Lincoln Fillmore
  - A. Approval of financial reports
  - B. Approval of payment of bills
  - C. State Retirement System
- V. Chairman's Report -- Randy Martin
- VI. Director's Report -- Emma Weiss
  - \* IT - the district can't help; looking into some names in the community
  - \* Aide - no sense from staff that a FT aide is necessary; PT would be nice
  - \* ABCD Awards (Above and Beyond the Call of Duty) to Scott for the railings / decking and to Alan and Chris for helping with the BBQ grill
  - \* Railings / Decking: possibilities are TREX, but it's expensive, metal railing coated to keep them from getting hot; bids are coming in.
- VII. Bi-Laws Committee
- VIII. Discussion / Action Items
  - \* Copy Machine
  - \* IT Service Contract
  - \* Policy for non-residential enrollment- Emma created a draft stating that MCS welcomes applications from out of state students who may only be residing in Moab temporarily. Their enrollment will be based on availability of openings in the grade and that all wait listed students have been offered positions. These out of state residents will be charged a tuition, based on the per pupil allotment received by the state for resident students. Motion to approve draft by Scott, second by Shelley 5 ayes, 0 Nays proxy's used Shaunna and Peter
  - \* Discussed Gerlit Buffington's contract and time frame for obtaining licensure and possibility of extending time frame to allow for extra course work if needed.

- \* Teacher Aide Position-not an absolute necessity for FT position, although it would be nice to have a PT aid, not a must have at this time, take another look after student count comes in.
- \* Finance-Lincoln Filmore-cash on hand increasing, overall financial position is good, much improved from last year at this time. Our budget looks solid, only shows one week worth of school funding.
- \* Parent Council-all monies raised by this organization need to follow the same guidelines as the school and they need to have a financial plan and obtain approval from the board. Lincoln is willing to provide training to these parents so the whole school will be in compliance with financial policies for the school. When Lincoln and Emma have a policy, they will bring it to the board for approval.
- \* Pollinator garden is still in the works, plans are to put it out from for now, and then expand.
- \* Maintenance man quit and this role has been filled. The lunch duty position has also been filled. Bathroom etiquette discussion will be had in all classrooms this week.
- \* Accreditation renewal is March 16<sup>th</sup>, 2015. Board should be available to meet with the committee.
- \* Emma has been asked to serve on a accreditation visiting team in October, so she will get to experience the process.
- \* Volunteer Confidentiality Agreement-Motion to approve by Shelley, second by Scott-5 ayes with 0 Nays and proxy's for Peter and Shaunna
- \* Copier quotes-in a contract through next fall, but there are options to move up to new plans to save money, or possibility of purchasing one locally. More research needed before a decision is needed.
- \* Beacon-HMK is charging \$15 per child to participate in Beacon, Beacon states that this is typical practice. This will not be an immediate change, but a transition at a future date.
- \* Professional Development Days- Fantastic idea, planning to implement this in our calendar, very positive and impacting on motivation and progress.

X. Adjournment- motion by Shelley, 2<sup>nd</sup> by Scott, 5 ayes, 0 nays, 2 proxies

### **Future Board Meetings (Third Wednesday of each month at 5:00 pm)**

**2014:** October 15, November 19, December 17

**2015:** January 14, February 18, March 18, April 15, May 20, June 17