

## **Moab Charter School**

### **Board Meeting Minutes April 19, 2016**

A meeting of the Board of Directors of the Moab Charter School was held on April 19, 2016 at 6:00 p. m. at the school.

The following members of the Board were present: Dan Vink, Alan Dennis, Karisa Larsen, and Jen Patterson. Also in attendance were Shauna Vink (administrative assistant), Carrie Ann Marinelli (teacher), Lexy Walker (teacher), Krissy Post (teacher), Pete Basinger (teacher), Chrissy Kinslow (teacher), Leah Hall and Jessie Cloward (parents).

#### **Welcome**

The meeting was called to order by Dan Vink.

#### **Community and Staff Input**

Krissy Post REPORTED briefly on her work with the Student Council regarding its plans for new structures and landscaping in the yard and playground. Chrissy Kinslow requested time on next month's agenda to present the Art Department's proposal for a new space for art and music classes and storage.

#### **Minutes of the Previous Meeting**

The minutes from the March 14 Board Meeting were unavailable for review or approval.

#### **Financials**

The Board: DISCUSSED the state of the school's finances with Rich Eccles.

The Board: VOTED unanimously to approve the March financial report, noting that next year's budget must be reviewed and approved by June 22.

#### **New Business**

The Board: DISCUSSED the creation of the Strategic Plan in coordination with Charter Solutions, and collecting two possible dates for two separate board retreats.

The Board: FORMED the Interview Committee to fill the upcoming vacancy in the directorship. The Committee will be comprised of Jen Patterson, Dan Vink (board members), Christy Calvin (parent), Margaret Hopkin (advisor), and two teachers who will be elected by their colleagues at the next staff meeting.

The Board: DISCUSSED the matter of teacher mentoring and evaluations with Carrie Ann Marinelli, who is leading the effort to write policy on this issue and is implementing a school-wide program of teacher support and accountability.

The Board: DISCUSSED the matter of employee expectations and including a clearly-detailed section in a new employee handbook which specifies the expectations of every position at Moab Charter School, including those of grant-funded positions, and the duties of maintenance personnel.

**Director's Report**

Ms. Emma Weiss: UPDATED the board on several matters, including the enrollment numbers for next school year, teacher intent to return forms, pending grant renewals, the need for more volunteers on the Policy Committee, and upcoming events.

The Board: APPROVED unanimously a motion to enter closed session in accordance with Utah Code 52-4-205.

The Board: DISCUSSED a personnel matter.

There being no further business, and upon a motion duly made, seconded, and approved, the meeting was adjourned.

Respectfully Submitted,

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Jen Patterson, Secretary