

Public Meeting
Moab Charter School Governing Board
358 E 300 S Moab UT 84532
31 July 2014 5:00 PM

Board Minutes

Board Present: Randy Martin, Jimmy Walling, Kari Hunsaker, Scott Newton, Shaunna Sanders

Other Attending: Kresta

- I. Welcome – Randy Martin
- II. Community/Staff Input
- III. Approval of June 20 Meeting Minutes – Motion by Kari, 2nd by Scott; 7 ayes, 0 nays (Kari has Alan's proxy, Scott has Shelley's proxy, Randy has Peter's proxy)
- IV. Finance Report – Lincoln Fillmore
 - a. Approval of financial reports – motion by Scott, 2nd by Scott; 7 ayes, 0 nays
 - b. Approval of payment of bills – report unavailable
- V. Interim Director's Report – Joe Heywood
 - b) Joe has billed for 100 hours to function as interim director for the month of July
 - c) need volunteers to put picnic tables together
 - d) telephone report from Joe Heywood: there have not been any applicants for the food services/custodial position – Scott suggested advertising the position locally and with the parents at the school
 - e) Kari recommended emails be blind copied to all charter school parents to protect privacy; Kresta said she was following this protocol
- VI. Board Education – Randy Martin: Three Important Do's and Don'ts
 - B. Do: speak with one voice, monitor and evaluate the CEO's performance, reward achievement
 - C. Don't: interfere with management responsibilities, Monday morning quarterbacking, become a complaint processing center
- VII. Chairman's Report –
 - a. Director Internal Controls
 - in Tom's case, he received an offer, countered, accepted the counteroffer over the phone, and left on vacation
 - in hindsight, he should have been pressed to sign the contract immediately
 - Emma signed the contract before any other details were settled
 - New Director Hiring: chair oversees contract signing, contracts for phones and bank cards; Lincoln oversees payroll
 - Vacation oversight by Board Chair
 - Tom's phone contract was canceled (per his word), his electronics were returned, as well as his first paycheck
 - Kari suggested there be two signatures on payroll, bonuses, etc.
- VIII. Discussion Items
 - a. New director hiring – Emma's arrival is expected Monday; Tuesday will be her first day
 - b. New director meet and greet for board and staff – Tuesday night, August 5 at 6:30 pm

c. New director expectations – Shaunna needs to rewrite/revise expectations into something the board can submit to Emma

d. 2014/15 Charter School goals – school will back out of the Autumn Fun Run

IX. Action Items –

a. transfer of the trustee retirement program to be Emma Weiss and Randy Martin; motion to approve – Kari, 2nd – Scott; 8 ayes, 0 nays

b. Kari Han suggested that the board put on the ice cream social and solicit help for parent council – social set for Monday, August 18th at Rotary Park, Kari Hunsaker will call the city to reserve, popsicles instead of ice cream would be easier

X. Executive Session – New Director Employment Agreement – motion by Kari, 2nd by Jimmy; 8 ayes, 0 nays

a. motion to exit executive session – Jimmy, 2nd by Scott; 8 ayes, 0 nays

b. motion to authorize chair to sign MCS Employment Agreement with Emma Weiss for school year Aug. 2014 to Aug. 2015 – Jimmy, 2nd by Kari; 8 ayes, 0 nays

c. Randy suggested forming a subcommittee to review the by-laws

XI. Adjournment – move to adjourn – Shaunna, 2nd by Jimmy, 8 ayes, 0 nays

Future Board Meetings (Third Thursday of each month at 5:00 pm)

2014: August 21, September 18, October 23 (4th Thursday), November 20, December 18

2015: January 15, February 19, March 19, April 16, May 21, June 18