



Assessment of Student Achievement Policy

Moab Charter School monitors and maintains accurate records of student achievement. MCS will assess student progress throughout the school year using research-based classroom measures, program assessments and state required standardized assessments. *Instructional materials are outlined in the Curriculum Policy.*

Director Responsibilities

The MCS director will set an assessment schedule at the beginning of each school year. This schedule will outline the windows for state-required assessments, parent-teacher conferences, and report cards. It will follow the USBE designated time frames and include reporting dates. The director will ensure that all MCS staff members are trained annually in ethical test administration procedures.

Teacher Responsibilities

Teachers are required to provide grades (grading scale noted below) as an evaluation of student learning and progress throughout the school year and at the end of each term. Teachers will maintain an accurate and up-to-date, grade-book throughout the academic year to provide ongoing feedback to students and parents.

Teachers will report students' grades, progress, assessment scores, and goals to parents or guardians at the mid-term parent-teacher conferences of each trimester. All teachers will have current grades available upon request at other meetings with MCS families. Teachers will provide specific ongoing feedback to students throughout the school year, so each student has current knowledge of their progress within and mastery of the content.

Assessments

Classroom assessments will be administered to measure student mastery of content taught. State-required assessments may not be used for MCS grading purposes.

Teachers are required to ethically participate in all standardized testing required by the state and federal government and any testing MCS voluntarily joins. Teachers are required to obey state and federal laws regarding this testing and ensure all students are provided with a fair opportunity to be successful. This includes, but not limited to, test administration, reporting, and goal setting.

Accommodations for assessment administration will be properly provided based on a student's IEP, 504 plan, or other allowed methods that have been approved by the director and/or school board.



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Report Cards

A copy of the end-of-term grades will be provided to the student, their parent or guardian, and the main office for filing in the form of a Report Card. At a minimum, these grades should be reflective of a student's mastery, to date, of the content based on state curriculum standards.

Moab Charter School employs the following grading scale for grade reporting based on end-of-year mastery expectations. The teacher will base grades on authentically administered assessments.

- 4 - 100% - EXCEEDS mastery
- 3 - 90% - 99% - Meets all grade-level standards for success
- 2 - 70% - 89% - Progressing toward meeting grade-level standards for success
- 1 - 0% - 69% - Minimal progress toward meeting grade-level standards for success