

**Moab Charter School  
Board Meeting Minutes  
December 15, 2020 at 5:15 pm**

Link to Online Meeting

<https://moabcharterschool-org.zoom.us/j/86545731384?pwd=d24zQ2pUV2UrcC9sRIZQUG5GNFo4QT09>

A meeting of the Board of Directors of the Moab Charter School was held on December 15, 2020 at 5:15 p.m.

The following were present: Rob Walker, Liz Dana, Jane Stoner, Jen Patterson, Director Carrie Ann Smith, Joylin Lincoln of UAPCS, and Jeff Beisinger of Red Apple.

**Welcome**

The meeting was called to order by Jen Patterson.

**Staff Input and Public Comment**

None

**Reports**

Director's Report: Carrie Ann Smith UPDATED the board about current enrollment, staffing, and professional development; noting specifically that two MCS para-educators have stated their intentions to pursue their degrees in education. Director Smith further updated the board about future hiring needs; specifically noting the need for an EL Coordinator.

Financial Report: Jeff Beisinger of Red Apple UPDATED the board on school financial matters, including the fulfilled CNP reimbursement, days cash on hand, PPP forgiveness, and considerations for EoY employee bonuses.

Jen Patterson UPDATED the board on the recent training she attended called "Leading for Resilience."

**New Business**

The Board: RECEIVED TRAINING from Joylin Lincoln of UAPCS on the subjects of board meeting structure and creating/maintaining a board meeting calendar. A discussion followed about allotting time in each agenda and on the calendar specifically for consideration of academics, charter key elements, state assurances, and for MCS staff to discuss elements of the charter and how they are implementing them. Mr. Walker noted a desire to see more staff input for use in director evaluations. This led to a discussion about employee satisfaction surveys, the MCS complaint policy and procedure, and the director evaluation process; with Ms. Stoner noting the benefits of specifically asking staff what's working well and what needs improvement.

**Action Items**

Ms. Dana will follow up with Red Apple on the PPP forgiveness application.

Ms. Patterson will schedule time on the February agenda for a discussion of contracts and bonuses, and will follow up on the earlier discussion with an email to members containing the MCS Confidential Complaint Review Policy and Procedure, and resources for conducting effective director evaluations.

**Board Business**

The Board: UNANIMOUSLY APPROVED the consent agenda which contained the following item(s):

Approval of November 17 Minutes

Welcoming Ms. Jane Stoner to the MCS Board

**Closed Session- UT Code 52-4-205**

None

**Action from closed session**

None

**Closing**

Next Meeting: January 19, 2021 at 5:15 p.m.

There being no further business; the meeting was adjourned.

Respectfully Submitted,

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Jen Patterson, Chair